



MANDATORY

FORM 12

# ANNUAL REVIEW OF DRIVING RECORD

Driver's name : \_\_\_\_\_ Terminal : \_\_\_\_\_

License No : \_\_\_\_\_ Date of hiring : \_\_\_\_\_

**INSTRUCTIONS:** In accordance with Section 391.25 of U.S. Department of Transportation's FMCSR, all carriers shall, at least once every 12 months, review the driving record of each of the drivers in their employ operating motor vehicles in the United States to ensure they comply with the minimum requirements of safe driving or are no longer qualified for driving a commercial vehicle (Section 391.15).

In reviewing a driving record, the motor carrier must consider any evidence that the driver has violated applicable provisions of the F.M.C.S.R. and the Transportation of Hazardous Materials Regulations. He must also consider the driver's accident record and any evidence that the driver has violated laws governing the operation of motor vehicles. He must give great weight to violations such as speeding, reckless driving and operation while under the influence of alcohol or drugs indicating that the driver has exhibited a disregard for public safety.

A copy of the response from each state agency to the inquiry required shall be kept in the driver's file.

REVIEW FOR THE PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_

REMARKS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that I have reviewed the driving record of the above mentioned driver in accordance with Section 391.25 of FMCSR, and that this driver:

- meets minimum requirements for safe driving
- is disqualified to drive a motor vehicle pursuant to Section 391.15 of FMCSR

\_\_\_\_\_  
Signature of person reviewing

\_\_\_\_\_  
Date

